

## New Hire Requisition Form

Job Type:

Postdoctoral Fellow     Unifor     Interim     TMG

Other (i.e. Co-Op Student, RAA, Summer Student) \_\_\_\_\_

Job Title: \_\_\_\_\_

JD #: \_\_\_\_\_ Pay Rate: \_\_\_\_\_

Work Location Building and Room #: \_\_\_\_\_

Days and Hours of Work (i.e. M-F, 35 hours per week): \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_

Contract End Date: \_\_\_\_\_

Chartfield Number: \_\_\_\_\_

Faculty Supervisor: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_

Applicant Name (if known): \_\_\_\_\_

Applicant's Email: \_\_\_\_\_

Applicant Mac ID or Student #: \_\_\_\_\_

Canadian Citizen/Perm Resident:    Yes    No

Work Permit:    Yes    No

\*\* Please attach a Resume/CV if Applicant is known.